

ASDV Shareholder Committee

Agenda

Date: Wednesday, 12th December, 2018
Time: 1.00 pm
Venue: The Silk Room - Town Hall, Macclesfield SK10 1EA

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and in the report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Minutes of Previous meeting** (Pages 3 - 6)

To approve the minutes of the meeting held on 6th August 2018.

4. **Shareholder Committee Forward Plan** (Pages 7 - 8)

To consider the ASDV Shareholder Committee Forward Plan.

5. **Exclusion of the Press and Public**

The reports relating to the remaining items on the agenda have been withheld from public circulation and deposit pursuant to Section 100(B)(2) of the Local Government Act 1972 on the grounds that the matters may be determined with the press and public excluded.

The Committee may decide that the press and public be excluded from the meeting during consideration of the following items pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt

information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 and the public interest would not be served in publishing the information.

PART 2 – MATTERS TO BE CONSIDERED WITHOUT THE PUBLIC AND PRESS PRESENT

6. The Future of CERF

To receive a verbal update.

7. Care4CE

To receive a verbal update.

8. ASDV Review and Change Programme Timeline

This item has been withdrawn.

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **ASDV Shareholder Committee**
held on Monday, 6th August, 2018 at Committee Suite 1 & 2, Westfields,
Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillors C Browne, L Gilbert, N Mannion, R Menlove and J Wray

Officers

Frank Jordan, Executive Director Place
Suzanne Antrobus, Deputy Monitoring Officer
Chris Allman, Senior Manager, Project and Change
Alison Spender, Project Manager
Paul Mountford, Executive Democratic Services Officer

Other Members present

Councillors D Marren, A Stott and B Walmsley

1 APPOINTMENT OF CHAIRMAN**RESOLVED**

That Councillor R Menlove be appointed Chairman of the Committee for the 2018-19 municipal year.

2 APPOINTMENT OF VICE-CHAIRMAN**RESOLVED**

That Councillor L Gilbert be appointed Vice-Chairman of the Committee for the 2018-19 municipal year.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 ASDV REVIEW AND CHANGE PROGRAMME

The Cabinet at its meeting on 13th March 2018 had received a report on a change programme for the Council's ASDVs. Cabinet had:

1. noted the contents of the report, the findings and recommendations of the Edge report set out in Appendices A and B, and had endorsed the need for an ASDV change programme;
2. approved the creation of a Cabinet Committee named the Shareholder Committee which would give advice and direction to the Cabinet

member(s) with legal responsibility for making ASDV shareholder decisions; and

3. instructed the Shareholder Committee to design and oversee the implementation of an ASDV change programme.

The Committee had before it a report relating to the initiation of an ASDV change programme. The report sought the Committee's endorsement of:

- the terms of reference for the Shareholder Committee (Appendix B to the report);
- the recruitment process for two opted members to join the Shareholder Committee if required (Appendix D); and
- the scope and timeframes for the ASDV change programme (Appendix C).

Further background information, including a summary of the Edge review and its key recommendations, was set out in the report. Members of the Committee would receive a full briefing on the Edge report as part of the Committee's training programme.

RESOLVED

That the Committee endorses and recommends to the Portfolio Holder for Finance and Communication:

1. the Draft Terms of Reference for the Committee as set out in Appendix B to the report;
2. the change programme as outlined in Appendix C; and
3. the proposals regarding the recruitment of the two co-opted members as outlined in Appendix D.

5 DRAFT TRAINING PLAN

The Committee considered a draft training plan which had been circulated with the agenda papers.

RESOLVED

That the training programme be approved subject to the following:

1. the inclusion of an awareness/briefing session on ASDVs;
2. the inclusion of a briefing on the Edge report; and
3. Item 3 in the training plan, relating to the responsibilities of shareholders, being dealt with in the first training session.

6 ALLIANCE/ANSA - UPDATE

The Executive Director Place informed the Committee that Cabinet at its meeting on 8th May 2018 had approved the second phase of a joint venture whereby Ansa, via Alliance Environmental Services Ltd, would deliver waste collection and associated waste fleet management for Staffordshire Moorlands District Council, with a planned commencement date of 1st July 2018. There was potential for a third phase, possibly with a different delivery mechanism. It was envisaged that in future the Shareholder Committee would oversee these joint arrangements as part of its remit.

RESOLVED

That the report be noted.

7 NEXT AND FUTURE MEETINGS

It was envisaged that members of the Committee would receive the first tranche of training before the next meeting. A ½ day training session was envisaged for early September. This would enable the next formal Committee meeting to be held in late September/early October.

Members would be consulted on the date for the training session and the date of the next Committee meeting.

The meeting commenced at 2.00 pm and concluded at 2.28 pm

Councillor Rod Menlove (Chairman)

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ASDV Shareholder Committee Forward Plan

Item / Approval / Decision	Details	Approval / Decision maker	Expected Date	Report Author	Private / Confidential
CERF Update	Verbal update on CERF arrangements and governance	SHC to note	December 2018	Dan Dickinson / Paul Fox	Yes
ASDV Review	Update on ASDV Review 1	SHC to review and advise	December 2018	Frank Jordan	Yes
Care4CE Briefing	Briefing on consideration so far regarding the future of Care4CE	SHC to note	December 2018	Linda Couchman	Yes
TPE update	Update on proposed commissioning arrangements for TPE	SHC to review and advise Cabinet	December 2018	Brendan Flanagan	Yes
ASDV Update	Update on ASDV Review 2	SHC to note	February 2019	Ralph Kemp	Yes
ASDVs Business Plans for 19/20	Presentation of Business Cases by ASDV MDs & Chairs	SHC to review and advise	February 2019	ASDV MDs & Chairs	Yes
ASDV Review	Update on ASDV review 3	SHC to review and advise	June 2019	Frank Jordan	Yes

OFFICIAL

ASDV Review	Update on ASDV review 4	SHC to review and advise PHs	September 2019	Frank Jordan	Yes
TBC			January 2020		
TBC			March 2020		